



219 North Main Street, Suite 402  
Barre, VT 05641 (p) 802-479-1030 | (f) 802-479-1300

## SFSP Racial and Ethnic Data Form

Sponsor: \_\_\_\_\_

Site: \_\_\_\_\_

Site Address: \_\_\_\_\_

Site Supervisor: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Ethnic Categories	Number of Participating Children
Hispanic or Latino	
Not-Hispanic or Latino	

**Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic or Latino”.

Racial Categories	Number of Participating Children
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Black or African American:** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” can be used in addition to “Black or African American.”

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

This institution is an equal opportunity provider.



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**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

## Racial and Ethnic Data Form Instructions

The sponsor should complete this form for each site under its sponsorship each year. Sponsors of residential camps must collect this information for each camp session. For all other sites, the sponsor must count the participating children at least once during the site's operation.

The sponsor may use visual identification to determine a participant's racial and ethnic categories or the parents of a participant may be asked to identify the racial and ethnic group for their child(ren). A participant may be included in the group that he/she appears to belong, identifies with, or is regarded as a member by the community. Children must not be asked to identify their own race and ethnicity.

To provide flexibility and ensure data quality, separate categories shall be used when collecting and reporting race and ethnicity. Ethnicity shall be collected first. Respondents shall be offered the option of selecting one or more racial designations.

The sponsor must retain racial and ethnic data for three years, plus the current year, and must safeguard this information to prevent its use for discriminatory purposes. Access to program records containing racial and ethnic data should be kept confidential and limited to authorized personnel.